



## **BEYOND BUSINESS VIRTUAL ASSISTANTS' PRIVACY POLICY**

**Effective Date: November 26, 2024**

BBVA ("we," "us," or "our") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, and manage the information you provide when signing up for our services, including receiving recurring automated messages. By signing up, you acknowledge that you have reviewed this Privacy Policy and agree to its terms

### **1. Information We Collect**

When you sign up for our services, we may collect the following information:

- Personal Information: Your name, phone number, and other details you provide during the sign-up process.
- Usage Data: Information about your interactions with our messages, including delivery status, response times, and preferences.

### **2. How We Use Your Information**

We use the information collected to:

- Send recurring automated messages, including cart reminders, to the phone number you provided.
- Improve the content, frequency, and functionality of our messaging services.
- Comply with applicable legal and regulatory requirements.

### **3. Consent and Messaging Terms**

By signing up, you consent to receiving recurring automated messages, including cart reminders. Please note:

- Consent is not a condition of purchase.
- Message frequency may vary based on your activity and preferences.
- Standard message and data rates may apply.
- You may opt-out at any time by replying STOP to our messages.





**BEYOND BUSINESS**  
VIRTUAL ASSISTANTS

## **BEYOND BUSINESS VIRTUAL ASSISTANTS' PRIVACY POLICY**

### **4. Sharing of Information**

We do not sell or rent your personal information. However, we may share it with:

- Service providers assisting with our messaging services.
- Legal authorities if required by law or to protect our rights.

### **5. Your Choices and Rights**

You can unsubscribe from our messages by replying STOP at any time.

To update or delete your information, please contact us at 215-346-6211.

### **6. Security**

We use appropriate measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction.

### **7. Updates to This Policy**

We may update this Privacy Policy from time to time. Any changes will be posted here with a revised effective date.



☎ 215-346-6211  
✉ [admin@beyondbizva.com](mailto:admin@beyondbizva.com)  
📍 Pennsylvania, USA



**BEYOND BUSINESS**  
VIRTUAL ASSISTANTS

## **TERMS AND CONDITIONS FOR BEYOND BUSINESS VIRTUAL ASSISTANTS**

**Effective Date: November 26, 2024**

By engaging with Beyond Business Virtual Assistants ("the Company") and utilizing our services, you agree to the following Terms and Conditions:

### **Acceptance of Terms**

By signing up for our services, you acknowledge that you have read, understood, and agreed to be bound by these Terms and Conditions.

### **Communication Consent**

By providing your phone number, you consent to receive text messages, including service updates, reminders, and promotional content, from the Company. Message and data rates may apply.

- You may opt out of receiving text messages at any time by replying STOP to any message or contacting us directly.
- Message frequency may vary depending on the nature of the services or promotions.

### **Services**

Beyond Business Virtual Assistants provides professional virtual assistant services as agreed upon in your onboarding process. Specific service deliverables will be outlined and agreed upon separately.

### **Payment Terms**

Clients agree to pay all fees associated with the selected services as outlined in invoices or contracts. Payments must be made promptly to avoid interruptions in service.



☎ 215-346-6211  
✉ [admin@beyondbizva.com](mailto:admin@beyondbizva.com)  
📍 Pennsylvania, USA



**BEYOND BUSINESS**  
VIRTUAL ASSISTANTS

## **TERMS AND CONDITIONS FOR BEYOND BUSINESS VIRTUAL ASSISTANTS**

### **Confidentiality**

The Company respects your privacy and will keep all shared information confidential, in compliance with applicable laws.

### **Limitation of Liability**

While the Company strives to provide excellent service, we are not liable for any indirect, incidental, or consequential damages arising from the use of our services.

### **Modifications to Terms**

The Company reserves the right to modify these Terms and Conditions at any time. Updated terms will be posted on our website and communicated to clients as needed.

For questions or concerns regarding these Terms and Conditions, please contact us at:

- Email: [admin@beyondbizva.com](mailto:admin@beyondbizva.com)
- Phone: [215-346-6211](tel:215-346-6211)

By providing your phone number and engaging with our services, you acknowledge and agree to these Terms and Conditions.



☎ 215-346-6211  
✉ [admin@beyondbizva.com](mailto:admin@beyondbizva.com)  
📍 Pennsylvania, USA